

**GORDON COOPER TECHNOLOGY CENTER
BOARD OF EDUCATION
REGULAR SCHEDULED MEETING
BOARD ROOM - ADMINISTRATION BUILDING
ONE JOHN C. BRUTON BOULEVARD
SHAWNEE, OKLAHOMA
TUESDAY, JULY 12, 2011 AT 6:00 P.M.
AGENDA**

NOTE: The Board may discuss, make motions and vote upon all matters appearing on the agenda, such votes may be to adopt, reject, table, reaffirm, rescind, amend, modify or take no action on any agenda matter.

Members of the public who wish to address the Board of Education during the public comments agenda item must sign up prior to the start of the meeting. Pursuant to policy, comments are limited to 3 minutes and may only address agenda items for this board meeting. The Board will not respond to any comments and will not answer any questions.

1. Call to order, roll call, and establish a quorum.
2. Motion, discussion, and vote to make the agenda an official part of the minutes and to certify that the agenda was posted by the Superintendent 24 hours prior to the meeting in the lobby of the Administration Building and at the northwest entrance to the Administration Building and the Seminole Campus.
3. Motion, discussion, and vote to approve or not to approve the minutes of the June 28, 2011 board meeting.
4. Comments from the Public.
5. Reports to the Board from the Superintendent/Staff.
Gold Star Award - August 1, 2011- Tulsa Convention Center, 10:00 a.m.
Next Board Meeting - August 9, 2011
OSSBA/CCOSA Conference, OKC - August 26-28, 2011
6. Motion, discussion and vote to approve or not to approve the Practical Nursing Student Handbook for 2011-2012.
7. Motion, discussion and vote to approve or not to approve the new Board District Zone Maps based upon the 2010 U.S. Census.
8. Motion, discussion and vote to approve or not to approve the renewal of the lease-purchase for Copiers for the fiscal year ending June 30, 2011 as required under the provisions of the Equipment Lease/Purchase Agreement dated July 22, 2010 between the District and MR, Inc.

9. Motion, discussion and vote to approve or not to approve the following list of items as surplus. Items will be disposed of in accordance with policy DP-110-A1.

DESCRIPTION	QTY	PROG	GCTC#	SERIAL#	CONDITION/NOTES	DISPOSITION
Copier- 17263-Konica 7045	1	ADM	N/A	N/A	Obsolete	Salvage
Misc - Medical Health Books	10 BOXES	PN	N/A	N/A	Outdated/ List Provided on Inventory Transfer Form	Salvage
IV Arm	1	PN	N/A	N/A	Obsolete	Salvage
Miller Power Supply	1	AWT	N/A	HK352099	Old/Obsolete	Salvage
Drill Press	1	AWT	N/A	N/A	Old/Obsolete	Salvage
Electric Fan	1	AWT	N/A	N/A	Old/Obsolete	Salvage
Lincoln SP-125 Wire Welder	2	AWT	N/A	V197120230Z V1960306764	Old/Obsolete	Salvage
Lincoln SP-135 Plus	1	AWT	04B30006	10974U104050 6380	Old/Obsolete	Salvage
Chair- Red	1	PEA	N/A	99130119	Broken	Salvage
File Cart- Plastic	2	STS	N/A	N/A	Obsolete	Salvage
Oscilloscope's	5	PEA	356-2700-004 356-2700-005 356-2700-006 356-2700-007 356-2700-008	1050978 1050971 1050972 1050977 1050979	Old/Obsolete	Salvage
Power Supply	6	PFA	356-2700-009	21600208	Old/Obsolete	Salvage
Sweep Generators	8	PEA	356-2700-010	204261	Old/Obsolete	Salvage
Chair- Office (rolling w/ arms)	2	MWD	N/A	N/A	Broken	Salvage
Mentor in a Box	4	MWD	N/A	N/A	Old/Obsolete	Salvage
Software- Web Designer	1	MWD	N/A	N/A	Old/Obsolete	Salvage
Software- Web Server	3	MWD	N/A	N/A	Old/Obsolete	Salvage
Jack Stand	4	OSCB	N/A	N/A	Broken	Salvage
Chop Saw	1	OSCB	328-2501-100	N/A	Broken	Salvage

10. Motion, discussion and vote to approve or not to approve the following out of state travel request.

International Association of School Business Officials - Seattle, Washington - September 16-19, 2011 - Kellie Lee, Jennifer Carpenter, and Carrie Watts

Association of Career Technical Education Conference - St. Louis, Missouri - November 16-19, 2011 - up to 30 staff and/or board members.

U.S. Department of Federal Student Aid Fall Conference - Las Vegas, Nevada - November 28, 2011 - December 3, 2011 - Lynell Armstrong, Nicole Allen, and Sandra Ladra

11. Motion, discussion and vote to approve or not to approve the following list of class descriptors for Adult Training and Development Department and/or Industry Specific Departments for the 2011 - 2012 school year (all specific classes will fall under one of the class descriptors listed).

30 Trigger Points for Pain and Stress Relief	Herbs and Weeds Are Good For You
Acting Out!	Holiday Freezer Cooking
Acting Out! Ages 7+	Home Health Deeming
ADD, ADHD, Autism & Asperger's Syndrome	Homemade Yeast Rolls & Other Breads
Administrative Medical Office Procedures	How to Boil Water without Burning It: Cooking Basics
Adobe Photoshop CS5-Level 1	I Used to Have a Cast Iron Stomach!
Advanced Diesel Electrical	Intermediate Cake Decorating
Ag-Ventures Ages 9+	Intermediate Crochet
AHA CPR-BLS/Health Care Providers	Intermediate Quilting
AHA Heartsaver First Aid/CPR/AED	Interviewing Techniques
Anatomy & Physiology for the Medical Office - Self Paced	Intro to Action Photography
Appetizers for the Freezer	Intro to Diesel Electrical
ARC First Aid/CPR-Adult/Infant/Child	Intro to Diesel Fuel Injection Systems
Aromatherapy and Essential Oils	Intro to PCs
Automotive Air Conditioning Certification	Intro to Studio Photography
Basic Auto Body	Introduction to Programmable Logic Controllers & Panel View
Basic Automotive Upkeep	Long-Term Care Nurse Aide - CNA
Basic Carpentry Tools	Lunch is Ready and Waiting
Basic Guitar	MAT Update
Basic Massage Techniques	Medical Document Processing
Basic Piano Keyboard	Medical Terminology - Self Paced
Basic Plumbing Repair & Installation	Medication Administration Technician - MAT
Basic Real Estate	Memory Loss, Dementia & Alzheimer's
Basic Stick Framing	Microwave Cooking Ages 10+
Beginning Cake Decorating	Minnesota Multiphasic Personality Inventory-MMPI
Beginning Crochet	Motorized Bicycle Building
Beginning Quilting	Music Theory
Beyond the Basics of Automotive Upkeep	Never Too Many Pies
Beyond the Basics of Automotive Upkeep	O.S.H.A. General Industry & Construction
Breakfasts on the Go	Officer Ethics Interviewing Techniques for Investigators
Cathead Basket	Oil Painting Fundamentals
Ceiling Fans, Light Switches & Outlet Installation	Osteoporosis, Arthritis & Joint Pain
Certified Medication Aide - CMA	Painting Powerful Pastels
Chair Massage	Paramedic
Christmas Cooking Creations Ages 10+	Pharmacy Technician
Christmas Food Gifts with the Perfect Wrappings	Phase I Basic Private Security
Civil Air Patrol: America's Best Kept Secret	Phase II Security Guard
CMA Advanced Training I	Phase IV Firearms

CMA Advanced Training II	Phase IV Shotgun
Commercial Driver's License (CDL) Prep	Photography 101: Turning Snapshots into Portraits
Concealed Handgun Training	Potluck Dinners
Conversational Sign Language	PowerPoint I
Conversational Spanish	PowerPoint II
Creepy Cooking Creations Ages 10+	Practical Self Defense for Women
Cammins 5.9L 12 Valve Engine Familiarization	Professional Communication
Custody and Control	Quick and Easy Christmas Candy
Diabetes	QuickBooks
Dinner Fit for a King or Queen	QuickBooks Payroll
Do Your Own Tiling and Flooring	Reflexology for the Hands, Feet, and Body
Dog Manners Class - Large Dogs	Refrigeration Recovery Tech Certification
Dog Manners Class - Small Dogs	Repair and Winterizing Windows
Don't Let the Warranty Expire on Your Heart!	Report Writing
Drawing Fundamentals	Roofing and Roof Repairs
Drawing Portraits from Photographs	School Bus Driving Certification
Earrings, Bracelets, & Necklaces. Oh My!	School Bus Inspector
Eating Healthy on a Budget	Sew What Ages 10+
EMT - Basic	Small Engine Repair
Excel I	Special Education Paraprofessional Training
Excel II	Special Soups to Please
Excel III	Stained Glass
Feastful Freezing	Successful Freelance Writing
Feastful Freezing Cooking Session	Sugar Art
Floral Design	Super Saturdays Ages 8+
Floral Design	Tae Kwon Do
For the Love of Writing	Thanksgiving Dishes
Freezer Soups	Thanksgiving Treats Ages 10+
French Cuisine	The Spice Rack
Fundamentals of Refrigeration	Tough Times Tips
Gathering Basket	Tremendous Tree Trimming
Genealogy, Getting Started	Weight No More
Glass Etching	Welding I
Good Bugs, Bad Bugs Ages 9+	Welding II
Halloween Treats	Windows
Hands-on Photography: Getting to Know Your DSLR	Wire Wrapped Jewelry
Handwriting and Body Language Analysis	Woodworking and Carving
Hanging Sheetrock and Drywall Repair	Word I
Heating and Air Electrical Wiring	Word II
Hello Business World...Meet Human Resources	CMA Continuing Ed
Phlebotomy Technician	

12. Motion and vote to convene in executive session to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee - 25 O.S. §307(B)(1)and (B)(2). The following matters are proposed for discussion during executive session:
- A. The employment of Sarah Weeks, Ag Business Coordinator at an annual salary of \$52,500 (prorated to the number of days worked in the school year)effective August 1, 2011.
 - B. The extra duty contract for the following employees:
 - Rae Ann Shafer - Supervisory/Administrative Interns - Seminole Campus.
 - Angie Percival-Porter - Early Care and Education Coordinator
 - Dale Donaho - Tech Prep Coordinator
 - Sarah Weeks - July 18 – 26, 2011
 - C. Contract addendums (cell phone usage) for the following Gordon Cooper Technology Center staff members.

Edward Bolt	Tim Breeding
Brett Breedlove	Ron Davis
Dale Donaho	Tracy Farley
Roger Farris	Mac Fields
Rusty Gilpin	Darlene Griffith
Neisha Haskins	Gary Heiden
David Hoffmeier	Richard Huff
Roberta Kelly	Sandra Ladra
Sharla Lee	Kellie Lee
Vicki Mason	Lisa Morlan
Mike Matlock	Sarah Weeks
Steve Mitchell	Clarence Prevost
Bob Perry	Rae Ann Shafer
Keith Roberts	Amanda Smiley
Melissa Jones	Phillip Tomlin
Bob Stephens	Gary Tucker
Fran Topping	Zach Wehrli
Carol Valentine	Joshua Morgan
Matt Young	Karla Beavers
 - D. The employment of Roger Farris, Director of Instruction (emphasis on Trade and Industry and STEM programs) at an annual salary of \$69,000 (prorated to the number of days worked in the school year) effective August 1, 2011.
 - E. The employment of Joshua Morgan, Information Services Assistant, at an hourly rate of \$13.50 effective August 1, 2011.

- F. The resignation of Dora Smiley, Administrative Secretary Student Services, effective July 22, 2011.
 - G. FY2012 Support and Professional Staff Salary Issues.
 - H. FY 2012 Negotiations with Gordon Cooper Federation of Teachers.
13. Motion to reconvene in open session.
 14. President's statement of executive session minutes.
 15. Motion, discussion and vote to approve or not to approve the employment of Sarah Weeks, Ag Business Coordinator at an annual salary of \$52,500 (prorated to the number of days worked in the school year)effective, August 1, 2011.
 16. Motion, discussion and vote to approve or not to approve the extra duty contract for the following employees:
 - Rae Ann Shafer - Supervisor/Administrative Interns - Seminole Campus.
 - Angie Percival-Porter - Early Care and Education Coordinator
 - Dale Donaho - Tech Prep Coordinator
 - Sarah Weeks - July 18 – 26, 2011
 17. Motion, discussion and vote to approve or not to approve the contract addendums (cell phone usage) for the following Gordon Cooper Technology Center staff members.

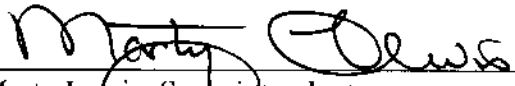
Edward Bolt	Tim Breeding
Brett Breedlove	Ron Davis
Dale Donaho	Tracy Farley
Roger Farris	Mac Fields
Rusty Gilpin	Darlene Griffith
Neisha Haskins	Gary Heiden
David Hoffmeier	Richard Huff
Roberta Kelly	Sandra Ladra
Sharla Lee	Kellie Lee
Vicki Mason	Lisa Morlan
Mike Matlock	Sarah Weeks
Steve Mitchell	Clarence Prevost
Bob Perry	Rae Ann Shafer
Keith Roberts	Amanda Smiley
Melissa Jones	Phillip Tomlin
Bob Stephens	Gary Tucker
Fran Topping	Zach Wehrli
Carol Valentine	Joshua Morgan
Matt Young	Karla Beavers

18. Motion, discussion and vote to approve or not to approve the employment of Roger Farris, Director of Instruction (emphasis on Trade and Industry and STEM programs) at an annual salary of \$69,000 (prorated to the number of days worked in the school year) effective August 1, 2011.
19. Motion, discussion and vote to approve or not to approve the employment of Joshua Morgan, Information Services Assistant, at an hourly rate of \$13.50 effective August 1, 2011.
20. Motion, discussion and vote to approve or not to approve the resignation of Dora Smiley, Administrative Secretary Student Services, effective July 22, 2011.
21. Motion, discussion and vote to approve or not to approve the temporary budget for FY12.
22. Motion, discussion and vote to approve or not to approve the final budget for 2010-2011.
23. Motion, discussion and vote to approve or not to approve the Treasurer's Report and Investment Ledger for June 2011.
24. Motion, discussion and vote to approve or not to approve the following encumbrances:

2010 - 2011	General Fund -1966 - 1970
2011 - 2012	General Fund - 1 - 390
2011 - 2012	Building Fund - 1 - 72
2011 - 2012	General Fund Payroll - 70001 - 70198
2011 - 2012	Building Fund Payroll - 70001 - 70009
25. Motion, discussion and vote to approve or not to approve the following purchase orders over \$500.

<u>FY11 General Fund Accounts Payable</u>		
68	Darrell Frerichs	\$ 832.05
308	Allied Electronic	\$ 542.13
1300	Express Personnel Services	\$ 626.48
26. New Business.
27. Comments from the Board.
28. Motion and vote to Adjourn.

I hereby certify that this agenda was posted in the lobby of the administration building prior to 6:00 p.m. on July 11, 2011.



 Marty Lewis, Superintendent