

**GORDON COOPER TECHNOLOGY CENTER  
BOARD OF EDUCATION  
REGULAR SCHEDULED MEETING  
BOARD ROOM - ADMINISTRATION BUILDING  
ONE JOHN C. BRUTON BOULEVARD  
SHAWNEE, OKLAHOMA  
TUESDAY, SEPTEMBER 13, 2011 AT 6:00 P.M.  
AGENDA**

NOTE: The Board may discuss, make motions and vote upon all matters appearing on the agenda, such votes may be to adopt, reject, table, reaffirm, rescind, amend, modify or take no action on any agenda matter.

Members of the public who wish to address the Board of Education during the public comments agenda item must sign up prior to the start of the meeting. Pursuant to policy, comments are limited to three minutes and may only address agenda items for this board meeting. The Board will not respond to any comments and will not answer any questions.

1. Call to order, roll call, and establish a quorum.
2. Motion, discussion, and vote to make the agenda an official part of the minutes and to certify that the agenda was posted by the Superintendent 24 hours prior to the meeting in the lobby of the Administration Building and at the northwest entrance to the Administration Building and at the Seminole Campus.
3. Motion, discussion, and vote to approve or not to approve the minutes of the August 9, 2011 board meeting.
4. Reports to the Board from the Superintendent/Staff.  
Review of FY11 District Work Group Targets  
Next meeting - 6:00 p.m. - October 11, 2011 at the Seminole Campus  
OSSBA District 7 Meeting at Gordon Cooper - October 13, 2011 - 6:30 p.m.
5. Comments from the Public.
6. Motion, discussion and vote to approve or not to approve the 2011-2012 Estimate of Needs and the 2010-2011 Financial Statement as prepared by Wilson, Dotson and Associates.
7. Motion, discussion and vote to approve or not to approve the 2011-2012 Workgroup Targets and District Performance Pay Plan for 2011-2012.
8. Motion, discussion and vote to approve or not to approve the revision of the 2011-2012 calendar.
9. Motion, discussion and vote to approve or not to approve the lowest most responsible bid for the maintenance building.

10. Motion, discussion and vote to approve or not to approve the following out of state travel request.

**National Technology Centers That Work Leaders Forum** - Savannah Georgia -  
January 23 - 26, 2011 - Dana Kimble and Rae Ann Shafer

11. Motion, discussion and vote to approve or not to approve the following list of items as surplus. Items will be disposed of in accordance with policy DP-110-A1.

DESCRIPTION	QTY	PROG	GCTC#	SERIAL#	CONDITION/NOTES	DISPOSITION
Books- Misc.	2 Box	PEA	N/A	N/A	Good- No Longer Use	Book Give Away
Misc.	2 Box	PN	N/A	N/A	Good- No Longer Use	Salvage
Saw- Drive Saw Worm 4 1/2" Rockwell	1	CMT	330-2509-102	81465	Broke	Salvage
File Cabinet	1	Storage	GCE40015	N/A	Donate To Bethel School	Donate
Cabinet- 3M Metal Wall Cabinet	1	Storage	N/A	N/A	Donate To Bethel School	Donate
Wooden Shelves w/ Dividers	2	Storage	GCE60019 GCE60034	N/A	Donate To Bethel School	Donate
Desk- Black Metal Desk w/ Wooden Tops	2	Storage	GCE40007	N/A	Donate To Bethel School	Donate
Grinder- Dayton w/ Stand	1	Storage	GCG0109	N/A	Donate To Bethel School	Donate
Cabinet- Small Black Cabinet w/ Drawers	1	Storage	GCE10004	N/A	Donate To Bethel School	Donate
Wooden Table	1	Storage	GCE80010	N/A	Donate To Bethel School	Donate
Tire Changer	1	Storage	N/A	N/A	Donate To Bethel School	Donate
Wooden Door	1	IT	N/A	N/A	Custom size for small closet	Bethel Ag
Cabinet	1	IT	N/A	N/A	Old Built-in No longer used	Bethel Ag

12. Motion and vote to convene in executive session to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee - 25 O.S. §307(B)(1). The following matters are proposed for discussion during executive session:

- A. The resignation of the following employees.

Shawna Wise-Talamasey, Payment Officer, effective August 12, 2011  
Roberta Kelly, Evening Practical Nursing Instructor, effective September 9, 2011

- B. The employment of Candace Schmidlkofer, Administrative Secretary Student Services Office, effective August 22, 2011 at an hourly rate of \$13.88.

- C. The employment of Debra McCoy, Finance Clerk, effective September 1, 2011 at an hourly rate of \$14.78.
- D. The employment of Brandy Smith, Safety Instructor, effective September 1, 2011 at a annual salary of \$44,000 (prorated to the number of days worked in FY12).
- E. The employment of Melissa Watts, Switchboard/Receptionist, effective September 6, 2011 at an hourly rate of \$12.48.
- F. The employment of Mary Pierce, Evening Practical Nursing Instructor, effective September 19, 2011 at a annual salary of \$57,500 (prorated to the number of days worked in FY12).
- G. The employment of the following students eligible for Federal Workstudy.
 

Juan Delgado	Tabitha Fixico	Tamara Foreman
Patricia Harjo	Steve Hatton	Evan Mason
Nicole Manzano	Ashley Mullins	Carolyn Rector
Christina Grayson	Megan Bradley	Destiny Ferguson
- H. The salary adjustment for the following Practical Nursing staff due to attaining a Masters Degree in Nursing.

Sharla Lee	Lisa Morlan
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- 13. Motion to reconvene in open session.
- 14. President's statement of executive session minutes.
- 15. Motion, discussion and vote to approve or not to approve the resignation of the following employees.
 

Shawna Wise-Talamasey, Payment Officer, effective August 12, 2011
Roberta Kelly, Evening Practical Nursing Instructor, effective September 9, 2011
- 16. Motion, discussion and vote to approve or not to approve the employment of Candace Schmidlkofer, Administrative Secretary Student Services Office, effective August 22, 2011 at an hourly rate of \$13.88.
- 17. Motion, discussion and vote to approve or not to approve the employment of Debra McCoy, Finance Clerk, effective September 1, 2011 at an hourly rate of \$14.78.
- 18. Motion, discussion and vote to approve or not to approve the employment of Brandy Smith, Safety Instructor, effective September 1, 2011 at a annual salary of \$44,000 (prorated to the number of days worked in FY12).

19. Motion, discussion and vote to approve or not to approve the employment of Melissa Watts, Switchboard/Receptionist, effective September 6, 2011 at an hourly rate of \$12.48.
20. Motion, discussion and vote to approve or not to approve the employment of Mary Pierce, Evening Practical Nursing Instructor, effective September 19, 2011 at a annual salary of \$57,500 (prorated to the number of days worked in FY12).
21. Motion, discussion and vote to approve or not to approve the employment of the following students eligible for Federal Workstudy.

Juan Delgado	Tabitha Fixico	Tamara Foreman
Patricia Harjo	Steve Hatton	Evan Mason
Nicole Manzano	Ashley Mullins	Carolyn Rector
Christina Grayson	Megan Bradley	Destiny Ferguson

22. Motion, discussion and vote to approve or not to approve the salary adjustment for the following Practical Nursing staff due to attaining a Masters Degree in Nursing.

Sharla Lee	Lisa Morlan
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23. Motion, discussion and vote to approve or not to approve the Activity Fund Report and transfer of \$96,000.
24. Motion, discussion and vote to approve or not to approve the Treasurer's Report and Investment Ledger for August 2011.
25. Motion, discussion and vote to approve or not to approve the following encumbrances:

2011 - 2012	General Fund - 518 - 887
2011 - 2012	Building Fund - 74
2011 - 2012	General Fund Payroll - 70259 - 70312

26. Motion, discussion and vote to approve or not to approve the following purchase orders over \$500.

<b><u>FY11 General Fund Accounts Payable</u></b>		
151	Clarence Prevost	\$275.40
<b><u>FY12 General Fund Accounts Payable</u></b>		
37	Hasler, Inc.	\$5,000.00
245	Hobart Corporation	\$1,500.00
379	Express Personnel Services	\$444.50
490	Xerox Corp	\$14,800.00
<b><u>FY12 Building Fund Accounts Payable</u></b>		
55	Van Eaton Ready Mix	\$2,000.00
57	W.W. Grainger, Inc.	\$2,000.00
<b><u>FY11 General Fund Payroll</u></b>		
70032	Jennifer Carpenter	\$549.01
70254	Ann Orsburn	\$1,250.00

70275	Thomas Larman	\$582.47
70193	Willis Snowden	\$4,372.74
70074	Nicole Allen	\$1,307.67
70075	Regina Anderson	\$1,307.38
70076	Lynell Armstrong	\$2,424.12
70077	Karla Beavers	\$1,335.23
70078	Terry Blackwell	\$1,496.18
70079	Becky Brinlee	\$1,166.32
70081	Jennifer Carpenter	\$1,345.12
70082	Amy Cathey	\$1,016.20
70083	Marc Chapman	\$927.64
70084	Michael Christie	\$990.97
70085	Renee Clemmons	\$1,366.63
70086	Cynthia Cox	\$1,307.63
70087	Joe Curtis	\$831.05
70088	Glenda Daniels	\$1,140.25
70089	Ron Davis	\$2,064.16
70090	Shawn Davis	\$1,817.91
70091	Dale Donaho	\$2,570.76
70092	Jodie Eiland	\$2,084.11
70093	Charlotte Ellis	\$1,307.20
70094	Aimee Enslinger	\$1,333.97
70095	Verna Factor	\$1,307.46
70096	Tracy Farley	\$1,944.11
70098	Ashley Fichtner	\$1,620.76
70099	Mac Fields	\$1,377.16
70101	Sue Ellen Frerichs	\$1,716.88
70102	Darrell Frerichs	\$1,514.48
70103	Rusty Gilpin	\$1,914.90
70104	Kevin Gober	\$1,452.58
70105	Darlene Griffith	\$1,048.74
70106	Terri Harp	\$1,889.12
70107	Neisha Haskins	\$1,915.23
70108	Gary Heiden	\$1,888.94
70109	Liz Hester	\$1,307.46
70110	David Hoffmeier	\$1,914.94
70111	Richard Huff	\$1,914.91
70112	Gay Johnston	\$1,639.36
70113	Ed Jolly	\$2,413.46
70114	Melissa Jones	\$1,335.06
70115	Kelsie Keen	\$1,637.21
70116	Kathryn Keith	\$1,016.70
70117	Roberta Kelly	\$2,074.92
70118	Dana Kimble	\$1,929.60
70119	Sandra Ladra	\$1,933.38

70120	Danielle Laule	\$552.19
70121	Kellie Lee	\$1,960.29
70122	Sharla Lee	\$2,020.93
70123	Martin Lewis	\$2,122.90
70124	Betty Lowrance	\$1,664.43
70125	Kathleen Lowry	\$1,989.20
70126	James Martin	\$1,654.45
70127	Vicki Mason	\$1,066.03
70128	Mike Matlock	\$2,310.23
70129	Rick Mcclure	\$1,627.72
70130	Lori Mccollough	\$1,552.30
70131	Carol Mcguire	\$1,307.40
70132	Cliff McMullen	\$1,461.10
70133	Robin Mikles	\$1,125.75
70134	Marie Moery	\$1,490.02
70135	Lisa Morlan	\$2,074.97
70136	Gary Mullins	\$1,616.77
70137	Chris Nickell	\$1,588.38
70138	Jerrye Nipper	\$1,307.45
70139	Angela Porter-percival	\$2,112.17
70140	Bob Perry	\$2,310.25
70141	Jerry Pickering	\$1,768.89
70142	Becky Ponder	\$1,344.90
70143	Clarence Prevost	\$2,074.93
70144	Karin Rader	\$1,016.47
70145	Ruby Redfield	\$1,622.73
70146	Anna Schilling	\$1,307.41
70147	Paul Schmidlkofer	\$1,902.78
70148	Rae Ann Shafer	\$2,907.91
70149	Jeana Shrum	\$1,307.43
70151	Janet Smith	\$1,561.86
70153	Donna Stone	\$2,424.18
70154	Elizabeth Stone	\$1,451.83
70155	Rodney Storie	\$1,613.82
70156	Krisit Stricklin	\$2,121.63
70157	Deborah Swink	\$1,307.37
70158	Phillip Tomlin Iii	\$1,902.74
70159	Fran Topping	\$2,053.41
70160	Gary Tucker	\$2,064.17
70161	Carol Valentine	\$1,902.70
70162	Gloria Wallace	\$2,398.48
70163	Veronica Wallace	\$769.99
70164	Carrie Watts	\$1,345.05
70165	Zach Wehrli	\$1,307.38


70167	Bob Yarbrough	\$1,830.75
70168	Debra Mccoy	\$959.09
70173	Sarah Weeks	\$1,633.77
70174	Joshua Morgan	\$771.52
70175	Roger Farris	\$1,500.80
70079	Brett Breedlove	\$1,807.05
70152	Bob Stephens	\$2,498.86

**FY11 Building Fund Payroll**

70001	Edward Bolt III	\$1,187.43
70002	Timothy Breeding	\$894.40
70003	Katherine Brewer	\$1,307.44
70004	Steve Mitchell	\$1,902.67
70005	Keith Roberts	\$1,902.74
70006	Amanda Smiley	\$1,307.21
70007	Darren Unterkircher	\$1,307.40
70008	Kimi Vanantwerp	\$1,307.61
70009	Matt Young	\$1,307.19

27. New Business. This business is, in accordance with Oklahoma Statutes Title 25 §§ 311 (A)(9), limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.
28. Comments from the Board.
29. Motion and vote to Adjourn.

I hereby certify that this agenda was posted in the lobby of the administration building prior to 6:00 p.m. on September 12, 2011.

  
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 Marty Lewis, Superintendent