

**GORDON COOPER TECHNOLOGY CENTER
BOARD OF EDUCATION
REGULAR SCHEDULED MEETING
BOARD ROOM - ADMINISTRATION BUILDING
ONE JOHN C. BRUTON BOULEVARD
SHAWNEE, OKLAHOMA
TUESDAY, MARCH 8, 2011 AT 6:00 P.M.
AGENDA**

NOTE: The Board may discuss, make motions and vote upon all matters appearing on the agenda, such votes may be to adopt, reject, table, reaffirm, rescind, amend, modify or take no action on any agenda matter.

Members of the public who wish to address the Board of Education during the public comments agenda item must sign up prior to the start of the meeting. Pursuant to policy, comments are limited to three minutes and may only address agenda items for this board meeting. The Board will not respond to any comments and will not answer any questions.

1. Call to order, roll call, and establish a quorum.
2. Motion, discussion, and vote to make the agenda an official part of the minutes and to certify that the agenda was posted by the Superintendent 24 hours prior to the meeting in the lobby of the Administration Building, northwest entrance to the Administration Building and the Seminole Campus.
3. Motion, discussion, and vote to approve or not to approve the minutes of the February 8, 2011 board meeting.
4. Reports to the Board from the Superintendent/Staff.
 - Mike Matlock
 - Bob Perry
 - Gary Heiden
 - Spring Break - March 13-18, 2011 - Campus open all week
 - Graduation - May 19, 2011 at 1:00 pm, Expo Center
5. Comments from the Public.
6. Motion, discussion and vote to approve or not to approve the revision of the 2010-2011 school calendar.

7. Motion, discussion and vote to approve or not to approve the following out of state travel request.

Practice in Nursing Education - Branson, Missouri - March 13-17, 2011 -
Darlene Griffith

McCauley Propellers & Field Maintenance - Wichita, Kansas - April 10 - 12, 2011
Chris Nickell

Franklin Covey Facilitator Training - Louisville, Kentucky - May 19 - 21, 2011
Fran Topping

8. Motion, discussion and vote to approve or not to approve the following items as surplus.

DESCRIPTION	QTY	PROG	GCTC#	SERIAL#	CONDITION/NOTES	DISPOSITION
Chair - Wooden Child Size	8	ECE	N/A	N/A	Fair - Old & Worn Out	Salvage

9. Motion and vote to approve or not to approve revising the Miscellaneous Activity Fund Sub Account to include under Expenditures: Reimbursement to employees/possible employees costs for required felony record check.
10. Motion and vote to approve or not to approve the lowest responsible bid for the East Parking Lot project.
11. Motion and vote to convene in executive session to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee - 25 O.S. §307(B)(1). The following matters are proposed for discussion during executive session:
- A. The employment of Jennifer Carpenter, Finance Clerk (AP), effective February 21, 2011 at an hourly rate of \$14.20.
 - B. The employment of Edward Bolt, III, Electrician, effective February 23, 2011 at an hourly rate of \$18.50.
 - C. The employment of John Davis, Maintenance Worker, effective March 7, 2011 at an hourly rate of \$16.50.
 - D. The employment of the following certified administrators for 2011-2012.

Mike Matlock, Assistant Superintendent of Curriculum and Instruction
Bob Perry, Assistant Superintendent of BIS

E. The employment of the following non-certified administrators for 2011-2012.

Tracy Farley, Public Information Officer	Sandra Ladra, Business Manager
Mac Fields, Special Services Director	Kellie Lee, Administrative Asst.
Gary Heiden, Operations Director	

12. Motion to reconvene in open session.
13. Motion, discussion and vote to approve or not to approve the employment of Jennifer Carpenter, Finance Clerk (AP), effective February 21, 2011 at an hourly rate of \$14.20.
14. Motion, discussion and vote to approve or not to approve the employment of Edward Bolt, III, Electrician, effective February 23, 2011 at an hourly rate of \$18.50.
15. Motion, discussion and vote to approve or not to approve the employment of John Davis, Maintenance Worker, effective March 7, 2011 at an hourly rate of \$16.50.
16. Motion, discussion and vote to approve or not to approve the employment of the following certified administrators for 2011-2012.

Mike Matlock, Assistant Superintendent of Curriculum and Instruction
Bob Perry, Assistant Superintendent of BIS

17. Motion, discussion and vote to approve or not to approve the employment of the following non-certified administrators for 2011-2012.

Tracy Farley, Public Information Officer	Sandra Ladra, Business Manager
Mac Fields, Special Services Director	Kellie Lee, Administrative Asst.
Gary Heiden, Operations Director	

18. Motion, discussion and vote to approve or not to approve the Activity Fund Report and transfer of \$100,500.
19. Motion, discussion and vote to approve or not to approve the Treasurer's Report and Investment Ledger for February 2011.
20. Motion, discussion and vote to approve or not to approve the following encumbrances:

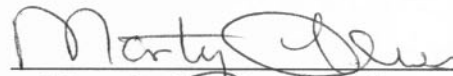
2010 - 2011	General Fund - 1450 - 1605
2010 - 2011	Building Fund - 84 - 87
2010 - 2011	General Fund Payroll - 70358 - 70368
2010 - 2011	Building Fund Payroll - 70014 - 70015

21. Motion, discussion and vote to approve or not to approve the following purchase orders over \$500.

<u>FY11 General Fund Accounts Payable</u>		
252	S & S Feed	\$ 1,500.00
303	Safety-Kleen Corp.	\$ 600.00
469	O'Reilly's Auto	\$ 1,000.00
1134	NAPHE	\$ 750.00
1406	Airgas	\$ 600.00
<u>FY11 Building Fund Accounts Payable</u>		
13	Construction Building Spclty	\$ 1,500.00
58	Express Personnel Services	\$ 10,000.00
<u>FY11 General Fund Payroll</u>		
70235	Rodney Storie	\$ 13,608.45
70359	Dean Duggan	\$ 650.00

22. Comments from the Board.
23. New Business. This business is, in accordance with Oklahoma Statutes Title 25 §§ 311 (A)(9), limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.
24. Motion and vote to Adjourn.

I hereby certify that this agenda was posted in the lobby of the administration building prior to 6:00 p.m. on March 7, 2011.



 Marty Lewis, Superintendent