

**GORDON COOPER TECHNOLOGY CENTER
BOARD OF EDUCATION
REGULAR SCHEDULED MEETING
BOARD ROOM - ADMINISTRATION BUILDING
ONE JOHN C. BRUTON BOULEVARD
SHAWNEE, OKLAHOMA
TUESDAY, MARCH 9, 2010 AT 6:00 P.M.
AGENDA**

NOTE: The Board may discuss, make motions and vote upon all matters appearing on the agenda, such votes may be to adopt, reject, table, reaffirm, rescind, amend, modify or take no action on any agenda matter.

Members of the public who wish to address the Board of Education during the public comments agenda item must sign up prior to the start of the meeting. Pursuant to policy, comments are limited to three minutes and may only address agenda items for this board meeting. The Board will not respond to any comments and will not answer any questions.

1. Call to order, roll call, and establish a quorum.
2. Motion, discussion, and vote to make the agenda an official part of the minutes and to certify that the agenda was posted by the Superintendent 24 hours prior to the meeting in the lobby of the Administration Building and at the northwest entrance to the Administration Building.
3. Administer the Oath of Office for Zone 2 Board Member.
4. Consideration and discussion to take nominations for and vote to elect the following Board of Education officers:
 - President -
 - Vice President -
 - Clerk -
 - Deputy Clerk -
5. Motion, discussion, and vote to approve or not to approve the minutes of the February 9, 2010 board meeting.
6. Reports to the Board from the Superintendent/Staff.
 - Mike Matlock
 - Bob Perry
 - Gary Heiden
 - Spring Break - March 15-19, 2010 (campus closed 3/18-19/10)
 - Open House - April 10, 2010
 - Pam Dotson - Audit

7. Comments from the Public.
8. Motion, discussion and vote to approve or not to approve the following out of state travel request.

Franklin Covey Facilitator Recertification - Indianapolis, IN - April 15-17, 2010 -
Fran Topping

9. Motion, discussion and vote to approve or not to approve the following revised and new policies.
 - DP-126 - General Personnel Policies
 - DP-129 - Suspension, Dismissal and Non-Reemployment of Teachers
 - DP-168 - Weapons Free School
10. Motion, discussion and vote to approve or not to approve the following items as surplus.

| DESCRIPTION | QTY | PROG | GCTC# | SERIAL# | CONDITION | DISPOSITION |
|--------------------------------|-----|-------|-------|---------|-----------|----------------|
| Books - Misc. Global Knowledge | 40 | EAG | N/A | N/A | Outdated | Book Give Away |
| Cabinet | 1 | ECE | N/A | N/A | Broken | Salvage |
| Microwave - Turn Dial | 1 | BREAK | N/A | N/A | Broken | Recycle |
| Puppet Stand | 1 | ECE | N/A | N/A | Broken | Salvage |
| Stroller - 4 Seat Baby | 1 | ECE | N/A | N/A | Broken | Salvage |
| Table - Folding | 1 | SCA | N/A | N/A | Broken | Salvage |

11. Motion, discussion and vote to approve or not to approve Resolution for Schools and Libraries Universal Services (E-Rate) for 2010-2011. This resolution authorizes filing of the Form 471 applications for funding year 2010-2011 and the payment of the applicant's share upon approval of funding and receipt of services.
12. Motion and vote to convene in executive session to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee - 25 O.S. §307(B)(1). The following matters are proposed for discussion during executive session:

- A. The employment of the following list of individuals as possible instructors for Adult Training and Development department and Industry Specific department.

| <u>New Instructor</u> | <u>Class</u> |
|------------------------------|-------------------------------|
| Melissa Alexander | Revit Architecture Essentials |
| Leslie Greco | Basic Horsemanship |
| Matthew Burleigh | EMT |
| Matthew Bradshaw | EMT |
| Pamela L Brooks | Home Health/CNA |
| Stephanie M Strech-Philbrick | Creative Cartooning |
| Martye A McCall | ABC of Vitamins |
| Donna Clark | Art |
| Lisa Richards | Art |

B. The employment of the following certified administrators for 2010-2011.

Mike Matlock, Assistant Superintendent of Curriculum and Instruction
Bob Perry, Assistant Superintendent of BIS
Kirk Goff, Principal

C. The employment of the following non-certified administrators for 2010-2011.

| | |
|--|--------------------------------------|
| Tracy Farley, Public Information Officer | Sandra Ladra, Business Manager |
| Mac Fields, Special Services Director | Kellie Lee, Administrative Assistant |
| Gary Heiden, Operations Director | |

D. The employment of the following professional staff for 2010-2011.

| | |
|---|---|
| Lynell Armstrong, Financial Aid/Adult Counselor | Vicki Mason, Hospitality Manager |
| Brett Breedlove, Industrial Instructor | Rae Ann Shafer, Student Services Coordinator |
| Ron Davis, Director of Aviation | Bob Stephens, Safety Instructor |
| Roger Farris, Industrial Coordinator | Tom Mikles, Agriculture Business Coordinator |
| Rusty Gilpin, Certified Health Prg. Coordinator | Steve Mitchell, Fleet and Grounds Supervisor |
| Darlene Griffith, PN Instructor | Lisa Morlan, Director of Practical Nursing |
| Gene Harper, Maintenance Supervisor | Clarence Prevost, Alliance Broker Agent |
| Neisha Haskins, Adult Evening Coordinator | Donna Stone, Adult Counselor |
| David Hoffmeier, BID Assistance Coordinator | Phillip Tomlin, Information Services Director |
| Richard Huff, Small Business Coordinator | Fran Topping, Management Dev. Group |
| Ed Jolly, Diesel Instructor | Gary Tucker, Safety Coordinator |
| Roberta Kelly, Evening Practical Nursing Instructor | Carol Valentine, Assistant Director of AT&D |
| Sharla Lee, Practical Nursing Instructor | |

E. The employment of the following individuals, contingent upon funding for the 2010-2011 school year.

Dale Donaho, Central Oklahoma Consortium Coordinator
Joyce Owens-Smith, EAGLE Coordinator
Gloria Wallace, EAGLE Job Developer
Janet Smith, Instructor

F. The resignation/retirement of the following employees.

Janet Capps, Math Instructor
Cecil Johnson, Diesel Instructor

13. Motion to reconvene in open session.

14. President's statement of executive session minutes.

15. Motion, discussion and vote to approve or not to approve the employment of the following list of individuals as possible instructors for Adult Training and Development department and/or Industry Specific department.

New Instructor

Melissa Alexander
Leslie Greco
Matthew Burleigh
Matthew Bradshaw
Pamela L Brooks
Stephanie M Strech-Philbrick
Martye A McCall
Donna Clark
Lisa Richards

Class

Revit Architecture Essentials
Basic Horsemanship
EMT
EMT
Home Health/CNA
Creative Cartooning
ABC of Vitamins
Art
Art

16. Motion, discussion and vote to approve or not to approve the employment of the following certified administrators for 2010-2011.

Mike Matlock, Assistant Superintendent of Curriculum and Instruction
Bob Perry, Assistant Superintendent of BIS
Kirk Goff, Principal

17. Motion, discussion and vote to approve or not to approve the employment of the following non-certified administrators for 2010-2011.

Tracy Farley, Public Information Officer
Mac Fields, Special Services Director
Gary Heiden, Operations Director

Sandra Ladra, Business Manager
Kellie Lee, Administrative Assistant

18. Motion, discussion and vote to approve or not to approve the employment of the following professional staff for 2010-2011.

Lynell Armstrong, Financial Aid/Adult Counselor
Brett Breedlove, Industrial Instructor
Ron Davis, Director of Aviation
Roger Farris, Industrial Coordinator
Rusty Gilpin, Certified Health Prg. Coordinator
Darlene Griffith, PN Instructor
Gene Harper, Maintenance Supervisor
Neisha Haskins, Adult Evening Coordinator
David Hoffmeier, BID Assistance Coordinator
Richard Huff, Small Business Coordinator
Ed Jolly, Diesel Instructor
Roberta Kelly, Evening Practical Nursing Instructor
Sharla Lee, Practical Nursing Instructor

Vicki Mason, Hospitality Manager
Rae Ann Shafer, Student Services Coordinator
Bob Stephens, Safety Instructor
Tom Mikles, Agriculture Business Coordinator
Steve Mitchell, Fleet and Grounds Supervisor
Lisa Morlan, Director of Practical Nursing
Clarence Prevost, Alliance Broker Agent
Donna Stone, Adult Counselor
Phillip Tomlin, Information Services Director
Fran Topping, Management Dev. Group
Gary Tucker, Safety Coordinator
Carol Valentine, Assistant Director of AT&D

19. Motion, discussion and vote to approve or not to approve the employment of the following individuals, contingent upon funding for the 2010-2011 school year.

Dale Donaho, Central Oklahoma Consortium Coordinator
 Joyce Owens-Smith, EAGLE Coordinator
 Gloria Wallace, EAGLE Job Developer
 Janet Smith, Instructor

20. Motion, discussion and vote to approve or not to approve the resignation/retirement of the following employees.

Janet Capps, Math Instructor
 Cecil Johnson, Diesel Instructor

21. Motion, discussion and vote to approve or not to approve the following as an approved expenditure from the Vending sub account: Expenses associated with the promotion of the district.

22. Motion, discussion and vote to approve or not to approve a contract with Tru Green Lawn Care.

23. Motion, discussion and vote to approve or not to approve authorizing the Superintendent to obtain quotes for possible purchase of new school vehicles.

24. Motion, discussion and vote to approve or not to approve the Activity Fund Report and transfer of \$110,000.

25. Motion, discussion and vote to approve or not to approve the Treasurer's Report and Investment Ledger for February 2010.

26. Motion, discussion and vote to approve or not to approve the following encumbrances:

2009 - 2010 General Fund - 1451 - 1549
 2009 - 2010 Building Fund - 84 - 86
 2009 - 2010 General Fund Payroll - 70366 - 70382

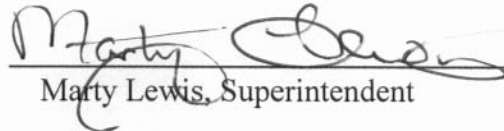
27. Motion, discussion and vote to approve or not to approve the following purchase orders over \$500.

| FY10 General Fund Accounts Payable | | |
|--|-----------------------|-------------|
| 212 | ACE Laser | \$ 5,000.00 |
| 221 | The Battery Co. | \$ 1,500.00 |
| 279 | Aviall | \$ 2,500.00 |
| 223 | Wal-Mart | \$ 2,500.00 |
| FY10 Building Fund Accounts Payable | | |
| 21 | Aramark | \$ 2,000.00 |
| 29 | Hunzicker | \$ 5,000.00 |
| 42 | Select Janitor Supply | \$ 3,000.00 |
| FY10-General Fund Payroll | | |
| 70192 | Connie Gwaltney | \$ 8,073.75 |
| 70265 | Carolyn Shockey | \$ 2,906.55 |

| | | |
|-------|-----------------|--------------|
| 70185 | Brandy Smith | \$ 8,073.75 |
| 70190 | Kelsie Keen | \$ 13,456.25 |
| 70360 | John Jenkins | \$ 1,356.39 |
| 70279 | David Hoffmeier | \$ 955.68 |
| 70234 | Anna Schilling | \$ 510.00 |
| 70222 | Rusty Gilpin | \$ 580.53 |
| 70353 | Willis Snowden | \$ 1,291.80 |
| 70155 | Warren Boles | \$ 538.25 |
| 70315 | Rodney Storie | \$ 2,650.77 |

28. Comments from the Board.
29. New Business. This business is, in accordance with Oklahoma Statutes Title 25 §§ 311 (A)(9), limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.
30. Motion and vote to Adjourn.

I hereby certify that this agenda was posted in the lobby of the administration building prior to 6:00 p.m. on March 8, 2010.


 Marty Lewis, Superintendent