

**GORDON COOPER TECHNOLOGY CENTER
BOARD OF EDUCATION
REGULAR MEETING
BOARD ROOM - ADMINISTRATION BUILDING
ONE JOHN C. BRUTON BOULEVARD
SHAWNEE, OKLAHOMA
APRIL 12, 2011
AGENDA**

NOTE: The Board may discuss, make motions and vote upon all matters appearing on the agenda, such votes may be to adopt, reject, table, reaffirm, rescind, amend, modify or take no action on any agenda matter.

Members of the public who wish to address the Board of Education during the public comments agenda item must sign up prior to the start of the meeting. Pursuant to policy, comments are limited to 3 minutes and may only address agenda items for this board meeting. The Board will not respond to any comments and will not answer any questions.

1. Call to order, roll call, and establish a quorum.
2. Motion, discussion, and vote to make the agenda an official part of the minutes and to certify that the agenda was posted by the Superintendent 24 hours prior to the meeting in the lobby of the Administration Building, northwest entrance to the Administration Building and the Seminole Campus.
3. Comments from the Public
4. Administer the Oath of Office for Zone 3 Board Member.
5. Consideration and discussion to take nominations for and vote to elect the following Board of Education officers:
 - President -
 - Vice President -
 - Clerk -
 - Deputy Clerk -
6. Motion, discussion, and vote to approve or not to approve the minutes of the March 8, 2011 board meeting.
7. Reports to the Board from the Superintendent/Staff.
 - Graduation - May 20th @ 1:00 p.m.
 - Hall of Fame - May 12, 2011 @ 7:00 pm
 - Employee Recognition Luncheon - May 31, 2011 @ 11:30 a.m.

8. Motion, discussion and vote to approve or not to approve Resolution for Schools and Libraries Universal Services (E-Rate) for 2011-2012. This resolution authorizes filing of the Form 471 applications for funding year 2011-2012 and the payment of the applicant's share upon approval of funding and receipt of services
9. Motion, discussion, and vote to approve or not to approve the following out of State travel request.

BPA National Contest - Washington, DC - May 3-8, 2011 - Kathy Lowry, Terri Harp and Kevin Gober

Frog Street Press - San Antonio, Texas - July 7-9, 2011 - Karin Rader, Amy Cathy and Kathryn Keith

10. Motion, discussion and vote to approve or not to approve the following list of items as surplus. Items will be disposed of in accordance with policy DP-110-A1.

| DESCRIPTION | QTY | PROG | GCTC# | SERIAL# | CONDITION/NOTES | DISPOSITION |
|---|-------|------|-------|-------------------|--|-------------|
| Card Printer - Fargo Persona C-15 and Supplies | 1 | CGD | N/A | A2050201 | No Longer In Use | Salvage |
| Computer - Dell W/Monitor, Keyboard, Mouse, and Win-Pak Pro Software for Card Printer | 1 | CGD | N/A | D72500302200630 | No Longer In Use - Computer Holds Software Used W/Card Printer | Salvage |
| Dodge Van (Blue) | 1 | CRT | | 1P4GH44R9MX584883 | | Salvage |
| Nissan Van (lt. Blue) | 1 | CRT | | 4N2DNIIWXTD822312 | | Salvage |
| Toyota Truck | 1 | CRT | | JT5VN94T6N0027853 | | Salvage |
| Grand AM (Red) | 1 | CRT | | 1G2NE15M2SM574205 | | Salvage |
| Yellow Van | 1 | CRT | | 1GCEG25KXJ7128469 | | Salvage |
| Graduation Gowns | 1 Lot | Grad | N/A | N/A | Old Gowns - Donating to ECE for preschool graduation. They have a seamstress who can alter them. | Donation |

11. Motion and vote to convene in executive session to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee - 25 O.S. §307(B)(1). The following matters are proposed for discussion during executive session:

- A. The employment of the following individuals as possible part-time evening instructor for Adult Training and Development Department and Industry Specific Department.

Mary Julich - Wire Wrapped Jewelry
 Dwayne Vallandingham - Basic Guitar
 Billy Kinsey - Chair Massage
 Carl Leabo - Tae Kwon Do

B. The employment of the following professional staff for 2011-2012.

| | |
|---|--|
| Lynell Armstrong, Financial Aid Counselor | Vicki Mason, Hospitality Manager |
| Brett Breedlove, Industrial Instructor | Rae Ann Shafer, Student Services Coord |
| Ron Davis, Director of Aviation | Bob Stephens, Safety Instructor |
| Roger Farris, Industrial Coordinator | Tom Mikles, Ag Business Coordinator |
| Rusty Gilpin, Certified Health Program | Steve Mitchell, Fleet/Grounds Supervisor |
| Darlene Griffith, PN Instructor | Lisa Morlan, Director of PN |
| Keith Roberts, Maintenance Supervisor | Clarence Prevost, Alliance Broker |
| Neisha Haskins, Adult Evening Coord. | Donna Stone, Adult Counselor |
| David Hoffmeier, BID Assistance | Phillip Tomlin, Information Services |
| Richard Huff, Small Business Coord. | Fran Topping, Management Group Coord. |
| Ed Jolly, Diesel Instructor | Gary Tucker, Safety Coordinator |
| Roberta Kelly, Evening PN Instructor | Carol Valentine, Asst. Director of AT&D |
| Sharla Lee, Practical Nursing Instructor | |

C. The employment of the following Certified Instructors for the 2011-2012 school year.

| | |
|---------------------------------------|---|
| Terry Blackwell, E-Commerce Web | Dana Kimble, Enrollment Counselor |
| Becky Brinlee, Applied Math | Betty Lowrance, Office Management |
| Marc Chapman, Collision Repair | Kathy Lowry, Accounting and Financial |
| Michael Christie, Workplace Readiness | James Martin, Aviation |
| Joe Curtis, Welding | Rick McClure, Automotive Service |
| Shawn Davis, Services Career | Lori McCollough, Services Career |
| Jodie Eiland, Construction Trades | Cliff McMullen, Diesel Instructor |
| Aimee Enslinger, Aviation | Gary Mullins, Automotive Service |
| Ashley Fichtner, Health Careers | Marie Moery, Workplace Readiness |
| Darrell Frerichs, Electrical Careers | Chris Nickell, Aviation Maintenance |
| Sue Ellen Frerichs, Pre-Engineering | Angie Percival-Porter, Early Care & Education |
| Tim Fox, Aviation Instructor | Jerry Pickering, Heating Air & Refrigeration |
| Kevin Gober, Network Systems | Paul Schmidkofer, Computer Aided Drafting |
| Terri Harp, Business Management | Rodney Storie, Precision Machining |
| Gay Johnston, Computer Graphic Design | Kristi Stricklin, Pre-Engineering |
| Kelsie Keen, Precision Machining | Bob Yarbrough, Pre-Engineering |

D. The employment of the following certified administrator for 2011-2012.

Kirk Goff. Principal

E. The employment of the following individuals, contingent upon funding for the 2011-2012 school year.

Dale Donaho, Central Oklahoma Consortium Coordinator
Joyce Owens-Smith, EAGLE Coordinator
Gloria Wallace, EAGLE Job Developer
Janet Smith, Instructor

F. The employment of Tim Breeding, Maintenance Worker, effective March 29, 2011 at an hourly salary of \$13.75.

12. Motion to reconvene in open session.
13. President's statement of executive session minutes.
14. Motion, discussion and vote to approve or not to approve the employment of the following individuals as possible part-time evening instructors for Adult Training and Development Department and Industry Specific Department.

Mary Julich - Wire Wrapped Jewelry
 Dwayne Vallandingham - Basic Guitar
 Billy Kinsey - Chair Massage
 Carl Leabo - Tae Kwon Do

15. Motion, discussion and vote to approve or not to approve the employment of the following professional staff for 2011-2012.

| | |
|--|--|
| <p>Lynell Armstrong, Financial Aid Counselor Brett Breedlove, Industrial Instructor Ron Davis, Director of Aviation Roger Farris, Industrial Coordinator Rusty Gilpin, Certified Health Program Darlene Griffith, PN Instructor Keith Roberts, Maintenance Supervisor Neisha Haskins, Adult Evening Coord. David Hoffmeier, BID Assistance Richard Huff, Small Business Coord. Ed Jolly, Diesel Instructor Roberta Kelly, Evening PN Instructor Sharla Lee, Practical Nursing Instructor</p> | <p>Vicki Mason, Hospitality Manager Rae Ann Shafer, Student Services Coord Bob Stephens, Safety Instructor Tom Mikles, Ag Business Coordinator Steve Mitchell, Fleet/Grounds Supervisor Lisa Morlan, Director of PN Clarence Prevost, Alliance Broker Donna Stone, Adult Counselor Phillip Tomlin, Information Services Fran Topping, Management Group Coord. Gary Tucker, Safety Coordinator Carol Valentine, Asst. Director of AT&D</p> |
|--|--|

16. Motion, discussion and vote to approve or not to approve the employment of the following Certified Instructors for the 2011-2012 school year.

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|---|--|
| <p>Terry Blackwell, E-Commerce Web Becky Brinlee, Applied Math Marc Chapman, Collision Repair Michael Christie, Workplace Readiness Joe Curtis, Welding Shawn Davis, Services Career Jodie Eiland, Construction Trades Aimee Enslinger, Aviation Ashley Fichtner, Health Careers Darrell Frerichs, Electrical Careers Sue Ellen Frerichs, Pre-Engineering Tim Fox, Aviation Instructor Kevin Gober, Network Systems Terri Harp, Business Management Gay Johnston, Computer Graphic Design Kelsie Keen, Precision Machining</p> | <p>Dana Kimble, Enrollment Counselor Betty Lowrance, Office Management Kathy Lowry, Accounting and Financial James Martin, Aviation Rick McClure, Automotive Service Lori McCollough, Services Career Cliff McMullen, Diesel Instructor Gary Mullins, Automotive Service Marie Moery, Workplace Readiness Chris Nickell, Aviation Maintenance Angie Percival-Porter, Early Care & Education Jerry Pickering, Heating Air & Refrigeration Paul Schmidlkofer, Computer Aided Drafting Rodney Storie, Precision Machining Kristi Stricklin, Pre-Engineering Bob Yarbrough, Pre-Engineering</p> |
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17. Motion, discussion and vote to approve or not to approve the employment of the following certified administrator for 2011-2012.

Kirk Goff, Principal

18. Motion, discussion and vote to approve or not to approve the employment of the following individuals, contingent upon funding for the 2011-2012 school year.

Dale Donaho, Central Oklahoma Consortium Coordinator
Joyce Owens-Smith, EAGLE Coordinator
Gloria Wallace, EAGLE Job Developer
Janet Smith, Instructor

19. Motion, discussion and vote to approve or not to approve the employment of Tim Breeding, Maintenance Worker, effective March 29, 2011 at an hourly salary of \$13.75.
20. Motion, discussion and vote to approve or not to approve authorizing the superintendent to obtain quotes for new vehicle, tractor, and mowing equipment.
21. Motion, discussion and vote to approve or not to approve the Activity Fund Report and transfer of \$85,000.
22. Motion, discussion and vote to approve or not to approve the to approve the Treasurer's Report and Investment Ledger for March 2011.
23. Motion, discussion and vote to approve or not to approve the following encumbrances:

2010 - 2011 General Fund - 1606 - 1725
2010 - 2011 Building Fund - 88 - 94
2010 - 2011 General Fund Payroll - 70369 - 70384
2010 - 2011 Building Fund Payroll - 70016

24. Motion, discussion and vote to approve or not to approve the following purchase orders over \$500.

| FY11 General Fund Accounts Payable | | |
|--|-------------------------------|-------------|
| 49 | Lewis, Martin E. | \$1,000.00 |
| 203 | Augusoft, Inc. | \$1,000.00 |
| 225 | Quill Corporation | \$3,000.00 |
| 276 | Labyrinth Learning | \$957.00 |
| 318 | Law Enforcement Psychological | \$3,500.00 |
| 418 | Don's Copiers Plus, Inc. | \$1,000.00 |
| 439 | Buford White Lumber Co. | \$1,500.00 |
| 443 | Lowes Home Centers, Inc. | \$1,500.00 |
| 447 | Walmart | \$1,000.00 |
| 970 | Ben E. Keith | \$5,000.00 |
| 1300 | Express Personnel Services | \$1,500.00 |
| 1442 | Tools For Schools | \$10,000.00 |
| FY11 Building Fund Accounts Payable | | |
| 23 | Hagar Resturant Supply | \$750.00 |
| FY11 General Fund Payroll | | |
| 70202 | Michael Adams | \$3,229.50 |
| 70216 | Brandy Smith | \$4,844.25 |
| 70209 | David Hoffmeier | \$1,400.00 |
| 70090 | Veronica Wallace | \$577.73 |
| 70321 | Andrea Beck | \$949.47 |
| 70346 | Jeff Hames | \$1,065.13 |
| 70325 | Mary Murphy | \$1,472.65 |
| 70371 | Jessie Boyce | \$4,951.90 |
| 70237 | Matthew Bradshaw | \$2,153.00 |
| 70355 | James Conley | \$949.47 |
| 70204 | Jimmy Barnett | \$3,229.50 |
| 70210 | William Hunt | \$4,844.2 |

25. New Business. This business is, in accordance with Oklahoma Statutes Title 25 §§ 311 (A)(9), limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.
26. Comments from the Board.
27. Vote to Adjourn.

I hereby certify that this agenda was posted in the lobby of the administration building prior to 6:00 p.m. on April 11, 2011.


 Marty Lewis, Superintendent