

**GORDON COOPER TECHNOLOGY CENTER
BOARD OF EDUCATION
REGULAR SCHEDULED MEETING
BOARD ROOM - ADMINISTRATION BUILDING
ONE JOHN C. BRUTON BOULEVARD
SHAWNEE, OKLAHOMA
TUESDAY, FEBRUARY 8, 2011 AT 6:00 P.M.**

AGENDA

NOTE: The Board may discuss, make motions and vote upon all matters appearing on the agenda, such votes may be to adopt, reject, table, reaffirm, rescind, amend, modify or take no action on any agenda matter.

Members of the public who wish to address the Board of Education during the public comments agenda item must sign up prior to the start of the meeting. Pursuant to policy, comments are limited to three minutes and may only address agenda items for this board meeting. The Board will not respond to any comments and will not answer any questions.

1. Call to order, roll call, and establish a quorum.
2. Motion, discussion, and vote to make the agenda an official part of the minutes and to certify that the agenda was posted by the Superintendent 24 hours prior to the meeting in the lobby of the Administration Building, at the northwest entrance to the Administration Building and at the Seminole Campus.
3. Motion, discussion and vote to approve or not to approve the minutes of the January 11, 2011 board meeting.
4. Reports to the Board from the Superintendent/Staff.

OSSBA District 7 Meeting - February 10, 2011 (Central Tech - Drumright)
Technology Day - February 26, 2011
Spring Break - March 14-18, 2011
Graduation - May 19, 2011
Mike Matlock
Bob Perry
Gary Heiden

5. Comments from the Public.
6. Motion, discussion and vote to approve or not to approve a partnership with Tools for Schools.

7. Motion, discussion and vote to approve or not to approve the Evening Practical Nursing Handbook.
8. Motion, discussion and vote to approve or not to approve the 2011-2012 school calendar.
9. Motion, discussion and vote to approve or not to approve the following list of items as surplus. Items will be disposed of in accordance with policy DP-110-A1.

| DESCRIPTION | QTY | PROG | GCTC# | SERIAL# | CONDITION | DISPOSITION |
|---|-----|------|----------|-----------------|--------------------|----------------|
| Backboard - Wooden Various Sizes | 5 | EMT | N/A | N/A | Poor | Salvage |
| Book - Basic ICD-9 Coding 2003 | 1 | EMT | N/A | N/A | No Longer Needed | Book Give Away |
| Book - CPT 2004 | 1 | EMT | N/A | N/A | No Longer Needed | Book Give Away |
| Book - ICD-9 Easy Coder 2006 Edition | 11 | EMT | N/A | N/A | No Longer Needed | Book Give Away |
| CPU - Beige | 6 | IT | N/A | N/A | Old/Unsupported | Recycle |
| CPU With Monitor - Advantage Adventure 4100 | 1 | TEST | N/A | D72500312307742 | No Longer Needed | Recycle |
| Fiber Cabling Kit | 1 | IT | N/A | N/A | Old/Unsupported | Salvage |
| Keyboard - Beige | 6 | IT | N/A | N/A | Old/Unsupported | Recycle |
| Keyboard - Black PS2 | 1 | IT | N/A | N/A | Old/Unsupported | Recycle |
| Monitor - AOC 15" CRT | 2 | IT | N/A | N/A | Old/Unsupported | Recycle |
| Monitor - AOC 17" CRT | 1 | IT | N/A | N/A | Old/Unsupported | Recycle |
| Monitor - Dell 15" CRT | 2 | IT | N/A | N/A | Old/Unsupported | Recycle |
| Monitor - DigiView 15 CRT | 3 | IT | N/A | N/A | Old/Unsupported | Recycle |
| Printer - HP Deskjet 670C | 1 | IT | N/A | N/A | Old/Unsupported | Recycle |
| Printer - HP Laserjet M2727nf | 1 | IT | N/A | N/A | Broken | Recycle |
| Projector - Kodak Slide Projector | 1 | EMT | N/A | N/A | Good, But Obsolete | Salvage |
| Scantron Grading Machine | 1 | TEST | GCI20008 | 8400 | Obsolete | Recycle |
| Skeleton | 1 | EMT | N/A | N/A | Missing Head | Salvage |
| Surge Protector Station for PC Desktop | 1 | IT | N/A | N/A | Old/Unsupported | Recycle |

10. Motion and vote to convene in executive session to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee - 25 O.S. §307(B)(1). The following matters are proposed for discussion during executive session:

A. The employment of the following Federal Work Study Student.

Dustin S. Stutzman, Jr.

B. The employment of the following individuals as Adult Training Development and/or Industry Specific Instructors.

| | |
|------------------|--|
| Jeff Hames | Acting Out |
| Valarie Hames | A Rose by any Other Name |
| Matt Young | Beyond the Basics of Automotive Upkeep |
| Sheri Griffin | Celebrate Irish Style |
| Bonnie Andreani | Feastful Freezing |
| Lee Stricklin | Floral Design |
| Marcia Balleweg | X's and O's Basket |
| Shirley Hill | Twist and Tuck Tote |
| Andrea Beck | Weight No More |
| Brionne Bourne | EMT Lab |
| Mindy Wood | Successful Freelance Writing |
| Mary Murphy | Medical Terminology |
| James Conley III | Welding I & II |

11. Motion to reconvene in open session.

12. President's statement of executive session minutes.

13. Motion, discussion and vote to approve or not to approve the employment of the following Federal Work Study Student.

Dustin S. Stutzman, Jr.

14. Motion, discussion and vote to approve or not to approve the employment of the following individuals as Adult Training Development and/or Industry Specific Instructors.

| | |
|------------------|--|
| Jeff Hames | Acting Out |
| Valarie Hames | A Rose by any Other Name |
| Matt Young | Beyond the Basics of Automotive Upkeep |
| Sheri Griffin | Celebrate Irish Style |
| Bonnie Andreani | Feastful Freezing |
| Lee Stricklin | Floral Design |
| Marcia Balleweg | X's and O's Basket |
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| Brionne Bourne | EMT Lab |
| Mindy Wood | Successful Freelance Writing |
| Mary Murphy | Medical Terminology |
| James Conley III | Welding I & II |

15. Motion, discussion and vote to approve or not to approve the Activity Fund Report and transfer of \$115,000.

16. Motion, discussion and vote to approve or not to approve the Treasurer's Report and Investment Ledger for January 2011.

17. Motion, discussion and vote to approve or not to approve the following encumbrances:

| | |
|-------------|---------------------------------------|
| 2010 - 2011 | General Fund - 1370 - 1449 |
| 2010 - 2011 | Building Fund - 81 - 83 |
| 2010 - 2011 | General Fund Payroll - 70351 - 70357 |
| 2010 - 2011 | Building Fund Payroll - 70012 - 70013 |

18. Motion, discussion and vote to approve or not to approve the following purchase orders over \$500.

| FY11 General Fund Accounts Payable | | |
|---|-----------------------------|--------------|
| 445 | Whitton Supply | \$ 800.00 |
| 450 | Sysco | \$ 1,500.00 |
| 586 | Lowe's | \$ 1,000.00 |
| 766 | Wilson, Dotson & Associates | \$ 560.00 |
| 1017 | Midwest Baker's Supply | \$ 1,200.00 |
| FY11 General Fund Payroll | | |
| 70147 | Patty Hasbell | \$ 5,000.00 |
| 70238 | John Jenkins | \$ 3,200.00 |
| 70332 | Ann Orsburn | \$ 550.00 |
| 70148 | Warren Boles | \$ 2,691.25 |
| 70198 | Sharon Brundage | \$ 2,691.25 |
| 70199 | Sharon Burks | \$ 2,153.00 |
| 70160 | Marc Chapman | \$ 3,782.83 |
| 70165 | Roger Farris | \$ 1,769.12 |
| 70169 | Sebrina Gilbert | \$ 1,395.15 |
| 70150 | David Hoffmeier | \$ 2,677.26 |
| 70283 | Joann Howell | \$ 2,691.25 |
| 70294 | Roberta Kelly | \$ 3,612.85 |
| 70187 | Tamara Shepherd | \$ 1,937.70 |
| 70188 | Starrla Sims | \$ 697.58 |
| 70189 | Judith Spencer | \$ 2,691.25 |
| 70191 | Stephanie Strench-Philbrick | \$ 794.46 |
| FY11 Building Fund Payroll | | |
| 70003 | Keith Roberts | \$ 17,280.00 |

19. Comments from the Board.
20. New Business. This business is, in accordance with Oklahoma Statutes Title 25 §§ 311 (A)(9), limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.
21. Motion and vote to Adjourn.

I hereby certify that this agenda was posted in the lobby of the administration building prior to 6:00 p.m. on February 7, 2011.



 Marty Lewis, Superintendent