



www.gctech.org

Adult Education
One John C. Bruton Blvd.
Shawnee, OK 74804
Phone: 405.273.7493
Fax: 405.273.6354

Enrollment and Billing Authorization

This form authorizes Gordon Cooper Technology Center to enroll the following student in the class(es) listed. An invoice will be sent to your agency for payment. Please complete each space provided and bring, mail, or fax to Adult Education.

Student Name

Address City Zip

Work Phone Home Phone

Mobile Phone Email

Date of Birth Gender Educational Level

Table with 3 columns: Class, Dates, Tuition/Books. Includes a Total row at the bottom right.

This portion is to be completed by the agency responsible for payment.

Agency Name Phone: Fax:

Address City/St Zip

Authorized Signature Date

Amount Approved

Refund Policy
Prior to second class meeting, refund less \$10 processing fee
After second class meeting, no refund
Companies will be billed if a sponsored student does not attend class
No refund on books and supplies
Full refund if Gordon Cooper Technology Center cancels the class